

## INFORME MENSUAL DE ACTIVIDADES

Guatemala, 28 de noviembre de 2025

Lic. Ernesto Salvador Flores Jerez  
Director General  
Dirección General de Desarrollo Cultural  
Ministerio de Cultura y Deportes  
Su despacho.

Estimado señor Director General

Tengo el agrado de dirigirme a usted, para presentarle mi informe MENSUAL de actividades siendo el siguiente:

Nombre completo del Contratista:	Cheysi Arely López Lantán ✓	CUI:	3433109292216
Número de contrato:	029-296-2025-DGDC-MCD ✓	Acuerdo Ministerial:	345-2025
Servicios (Técnico o Profesionales)	Técnicos	Nit del Contratista:	10254574K
Número de Factura:	691228646 ✓	Serie:	EB7632CC ✓
Honorarios Mensuales:	Q7,000.00	Período del Informe:	Mes de noviembre 2025 ✓
Monto Total del Contrato	Q55,096.77	Plazo del Contrato:	05/05/2025 al 31/12/2025
Unidad Administrativa donde presta los servicios:	Dirección de Participación Ciudadana		

Objetivos del Contrato: "EL CONTRATISTA" se compromete a prestar sus Servicios Técnicos para la Dirección de Participación Ciudadana de la Dirección General de Desarrollo Cultural del Ministerio de Cultura y Deportes, con dedicación, diligencia y con arreglo a los principios de la ética y probidad, en la prestación de Servicios, que se describen a continuación, sin ser estas limitativas, sino únicamente enunciativas. (según Clausula de contrato: TERCERA)."

### Desarrollo Ordenado de Actividades:

- Apoyé en la elaboración de un Plan de Trabajo que incluya objetivos, resultados, metodologías, cronograma de actividades y ruta de acción para la coordinación de la Casa de Desarrollo Cultural, que impulse las potencialidades culturales del territorio asignado.
- a)
- Apoyé en la planificación, coordinación y ejecución de acciones en atención a las fechas conmemorativas en el marco de la
- b)
- Agenda Cultural del año en curso, priorizando las potencialidades culturales y lingüísticas del municipio atendido para el desarrollo y promoción de la cultura local.
- Apoyé en la elaboración y entrega de la Calendarización mensual de acciones proyectadas, entrega del Registro Único de
- c)
- Usuarios Nacional -RUUN-, Memoria de labores, realizados por las Casas de Desarrollo Cultural, atendiendo las fechas designadas.
- d)
- Apoyé con la rendición de informes de resultados de la Casa de Desarrollo Cultural, cuando sean solicitados por la Dirección de Participación Ciudadana.
- e)
- Apoyé en la realización de reuniones semanales con el equipo de trabajo para la socialización de la Agenda semanal y el establecimiento de las comisiones para el logro de los objetivos planteados a través de la Casa de Desarrollo Cultural.
- f)
- Apoyé en elaboración de mapeo de actores culturales que incluya directorio completo, alimentación y difusión del Sistema de Información Cultural -SIC-, a través de las Casas de Desarrollo Cultural.
- Apoyé en la articulación interinstitucional con gobiernos locales, sociedad civil, organizaciones culturales, Alcaldías
- g)
- Indígenas y Consejos de Autoridades Ancestrales para el establecimiento de alianzas y ejecución de acciones para la promoción, impulso y revitalización de los elementos culturales propios de la Casa de Desarrollo Cultural asignada.

The first part of the paper discusses the importance of understanding the underlying mechanisms of the system. It is crucial to identify the key components and their interactions to develop effective solutions. The second part of the paper focuses on the implementation of the proposed method, which involves a series of steps to ensure accuracy and reliability. The third part of the paper presents the results of the experiments, which show that the proposed method outperforms the existing methods in terms of accuracy and efficiency.

The results of the experiments are presented in Table 1, which shows that the proposed method achieves a higher accuracy than the existing methods. The proposed method also shows a significant improvement in efficiency, which is a key factor in the design of real-time systems. The proposed method is also robust to noise and other disturbances, which is a desirable property for many applications.

The proposed method is based on a novel algorithm that combines the strengths of the existing methods. It is designed to be simple and easy to implement, which is a key requirement for many applications. The proposed method is also scalable, which means that it can be applied to systems of any size.

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- h) Apoyé en dar cumplimiento a las políticas y programas culturales establecidos en los Planes Nacionales, Departamentales y Municipales de Desarrollo Cultural.
- i) Apoyé en el activo y adecuado funcionamiento de la Casa de Desarrollo Cultural.
- j) Apoyé el trabajo territorial a la Dirección de Participación Ciudadana.

Cheysi Arely López Lantán

Nombre Completo del Contratista



Firma de Contratista

Licda. Karen Vanessa Contreras Chinchilla

Nombre de la Autoridad que Evalúa los Servicios  
(según Clausula de contrato: Décima Primera)



Licda. Karen Vanessa Contreras Chinchilla  
Directora de Participación Ciudadana  
Dirección General de Desarrollo Cultural  
MINISTERIO DE CULTURA Y DEPORTES

MINISTERIO DE CULTURA Y DEPORTES  
DIRECCIÓN DE PARTICIPACIÓN CIUDADANA  
GUATEMALA, C.A.

Firma y sello de la Autoridad que Evalúa los Servicios  
(según Clausula de contrato: Décima Primera)

